

CPHA Committee Action Plan

January 20, 2011

Instructions - Add or delete as many rows as needed given the number of priorities determined by your committee

Goal – committee purpose statement

Priorities - list of committee priorities – activities underway and those to begin in 2011 that fall within the goal

Smart Objectives - list of objectives within each priority-area identified

Champion - committee member(s) responsible for the oversight each objective

Outcomes Measurement - list any success indicators and a timeline for each objective

Budget Notes - note any budget implications (+/-) for each objective

Committee: Public Health Policy

Goal: The CPHA Public Health Policy Committee works closely with Miles Consulting to monitor legislative priorities and make recommendations to the full Board related to the legislative agenda of the organization.

<u>Priority</u>	<u>Smart Objectives</u>	<u>Champion</u>	<u>Outcomes Measurement</u>	<u>Budget Notes</u>
1 <i>Completed</i>	Identify top two CPHA 2011 legislative priorities by December 31, 2010.	Jeff, Legislative Committee, Miles Consulting	Two priorities have been identified and approved by the Board of Directors.	None: Miles consulting contract, already included in 2011 budget.
2 <i>Completed</i>	Identify strategies to accomplish meeting the top two legislative priorities by the end of January 2011.	Jeff, Legislative Committee, Miles Consulting	Strategies for accomplishing our top two priorities are presented to the Board at the January meeting.	None: Miles consulting contract, already included in 2011 budget.
3 <i>Completed</i>	Implement strategies to accomplish our top two priorities by January 31, 2011.	Miles, Consulting, Legislative Committee, CPHA members		None: Miles consulting contract, already included in 2011 budget.
4 <i>Completed</i>	Track bills of interest and provide updates to the Legislative Committee and the Board at each meeting.	Miles Consulting		None: Miles consulting contract, already included in 2011 budget.
5 <i>Completed</i>	Legislative Committee will provide recommendations to the Board at each monthly Board meeting on positions to take on bills of interest to CPHA.	Jeff, Mark	Positions taken will be sent to the Board for approval each month, by the Tuesday following the Legislative Committee meeting.	None
6 <i>Completed</i>	Post to CPHA Policy website <ul style="list-style-type: none"> Letter from the policy director inviting participation by January 	Jeff, Alliance	<ul style="list-style-type: none"> Letter will be available on the website by January 	None: Website maintenance included in

	<p>1, 2011.</p> <ul style="list-style-type: none"> • Approved monthly minutes by the end of the month. • Current bill list by January 31, 2011, and then within three working days of each update to the bill list thereafter. 	<p>Jeff, Alliance</p> <p>Miles Consulting, Alliance</p>	<p>1, 2011.</p> <ul style="list-style-type: none"> • Minutes will be posted by the last day of the month. • Bill list available by January 31, 2011, and within 3 working days of each update thereafter. 	<p>Alliance contract</p>
<p>7</p> <p><i>Not completed and withdrawn</i></p>	<p>Develop a CPHA protocol for Federal Action Alerts by February 28, 2011.</p>	<p>Kyle</p>	<ul style="list-style-type: none"> • Board will have been presented for approval a Federal action alert protocol at their February Board meeting. 	<p>None</p>
<p>8</p> <p><i>Completed</i></p>	<p>Arrange testimony of legislative items as requested by the Legislative Committee prior to the bill being presented in committee.</p>	<p>Jennifer Cummins</p>	<ul style="list-style-type: none"> • Testimony will occur. 	<p>None</p>
<p>9</p> <p><i>Completed</i></p>	<p>CPHA will participate in CPHA Day at the Capitol by the end of March 2011.</p>	<p>Miles Consulting, Jennifer Lammers</p>	<ul style="list-style-type: none"> • CPHA will members participate in day at the capitol. 	<p>???</p>
<p>10</p> <p><i>Completed</i></p>	<p>Coordinate and hold a CPHA mid-session legislative briefing with legislators by March 31, 2011.</p>	<p>Miles Consulting</p>	<ul style="list-style-type: none"> • Legislators have received CPHA briefing before April 1, 2011. 	<p>None: Included in Miles Consulting contract.</p>
<p>11</p> <p><i>Completed</i></p>	<p>CPHA will maximize legislative resources by identifying and collaborating with other organizations working on common goals.</p>	<p>Miles Consulting</p>	<ul style="list-style-type: none"> • Miles consulting will make recommendations to the Legislative Committee on who we should be collaborating with. 	<p>None</p>
<p>12</p> <p><i>Cannot be accomplished due to software</i></p>	<p>Develop legislative updates by interest area (nursing, environmental health, etc.) by January 31, 2011.</p>	<p>Miles Consulting</p>	<p><i>Per Jennifer Miles, they will work on this, but it may be very difficult based on the software they are using.</i></p>	